



FmHA AN No. 2423 (1951)

December 12, 1991

SUBJECT: IRS Offset - Tax Year 1991
Borrower Referral List

TO: State Directors, District Directors and County Supervisors

PURPOSE/INTENDED OUTCOME: The purpose of this AN is to remind field offices to regularly review the list of borrowers referred for IRS offset. Borrowers referred in error or who become ineligible for offset must be removed.

COMPARISON WITH PREVIOUS AN: FmHA AN No. 2379, dated October 1, 1991 was issued with the second IRS offset screening list.

IMPLEMENTATION RESPONSIBILITIES: Attached for servicing counties only is RC 865, "Borrower Accounts Submitted to IRS for Offset Report." This listing shows those borrowers who have been referred to IRS for offset. A master list is attached for each State Office.

Servicing County Offices shall:

1. Review this list within one week of receipt to verify that only those borrowers who are eligible for IRS offset have been referred.
2. Make sure that the borrowers who were deleted from the Finance Office reports, "Listing of Borrowers Eligible for Offset (Prior to 60-day Notice)" and "Borrowers Sent Due Process Notices for IRS/Credit Bureau Referrals," received in August and September, respectively, do not show up on RC 865.
3. To remove a borrower from IRS offset or decrease the amount referred for offset, fill out Form FmHA 1951-43, "Adjustment of Accounts Referred for IRS." If any borrowers have been referred to IRS by mistake or they become ineligible for offset for any reason stated in FmHA Instruction 1951-C, section 1951.122, prepare Form FmHA 1951-43 and immediately send it to the Finance Office. Delete borrowers from offset as soon as they become ineligible to avoid the time and expense of processing refunds.
4. Periodically, you will receive various IRS offset reports from the Finance Office. Descriptions of these reports and County Office requirements are listed in FmHA Instruction 1951-C, sections 1951.132 through 1951.135.

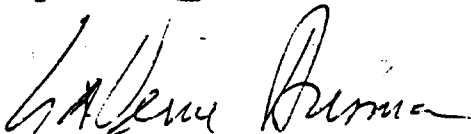
EXPIRATION DATE: December 31, 1992 FILING INSTRUCTIONS: Preceding FmHA
Instruction 1951-C



State Offices shall:

1. Retain the master list for your information.
2. It is suggested that the State Offices periodically review with the County Offices the status of each account on this list, making sure that ineligible accounts are removed per #3 above.

If you have any questions concerning any aspect of the IRS offset process, please call Jeanne Hudec at (202) 382-8356 or FTS 382-8356.

A handwritten signature in cursive script, appearing to read "La Verne Ausman".

LA VERNE AUSMAN
Administrator